

**Monroe County School System**  
**Annual Parent Notice**  
**Right to Request Teacher Qualifications**

School: \_\_\_\_\_ Date: \_\_\_\_\_

Dear Parent or Guardian:

Our school receives federal funds for Title I programs that are part of the *No Child Left Behind Act of 2001*. Throughout the school year, we will continue to provide you with important information about this law and your child's education.

You have the right to request information regarding the professional qualifications of your child's classroom teacher(s). If you request this information, the district or school will provide you with the following as soon as possible:

- a. if the teacher has met state licensing requirements for the grade level and subjects in which the teacher is providing instruction;
- b. if state licensing requirements have been waived for the teacher on a temporary basis;
- c. the type of college degree major of the teacher and the field of discipline for any graduate degree or certificate; and
- d. if your child is receiving Title I services from paraprofessionals and, if so, his/her qualifications.

If you would like to request this information, please contact your child's school.

Thank you for your interest and involvement in your child's education.

Sincerely,

DAN SCHLAFER  
Name  
423.442.7104  
Telephone Number

TITLE I DIRECTOR  
Title  
dan@monroek12.org  
Email Address

OFFICE USE ONLY		
Student ID #	Date Distributed	