

MINUTES MONROE COUNTY BOARD OF EDUCATION FEBRUARY 12, 2015

The Monroe County Board of Education met in regular session on Thursday, February 12, 2015 at 7:00 p.m. in the board room at the Director of Schools' Office. The following nine board members were present: Dr. Larry Stein, Chairman, Ms. Jo Cagle, Mr. Jerry Snyder, Mr. Steve Rogers, Mrs. Marsha Standridge, Mrs. Janie Harrill, Dr. Bob Lovingood, Mr. DeWitt Upton and Ms. Sonya Lynn.

Item No. 1. Dr. Larry Stein made a motion, second by Mr. Jerry Snyder to make the following amendments to the February 12, 2015 agenda: Remove – recognition of Vince Weigel, Rural Vale Student and State of the School Presentation from Rural Vale Elementary, add to the Consent Agenda – request to use Sequoyah High School, Janie Harrill, request to use Madisonville Middle School Gym, Charlie Lee, add to Executive Committee Approval – 2014 LEA Compliance Report, add to New Business – Overnight Field Trip Requests from Tellico Plains High School FFA and Sequoyah High School FFA and the purchase of Activity Buses for Tellico Plains High School, Sequoyah High School and Sweetwater High School. Motion passed.

Item No. 2. Ms. Jo Cagle made a motion, second by Ms. Marsha Standridge to approve the February 12, 2015 agenda as amended. Motion passed.

Item No. 3. Mr. DeWitt Upton made a motion, second by Ms. Jo Cagle to approve the following Consent Agenda:

1. Vonore Elementary – request to accept a donation of \$50.00 from JTEKT
2. Vonore Elementary – Dara Sarshuri request to accept a donation of \$500.00
3. Vonore Middle School – request to accept a donation of \$2020.00 from Tellico Village Women's Organization
4. Coordinated School Health – request to accept a donation of Clorox Wipes, hand sanitizer and Kleenex from Douglas Cherokee
5. Request to use Tellico Plains High School Gym – AAU Basketball on March 27 & 28, 2015 and May 1 & 5, 2015
6. Request to use Sequoyah High School – Damion Woods, Pediatric Stroke Fundraiser on May 30, 2015
7. Request to use Tellico Plains High School Alumni Center – Cam Atchley, Young Life
8. Request to use Tellico Plains High School Alumni Center – Jessica Cross, 10 year Reunion
9. Request to use Sequoyah High School - Fort Loudon Electric Annual Meeting on October 3, 2015
10. Request to use Vonore Middle School – Travel Basketball on February 23, 24, & 26, 2015 and March 2, 3, & 5, 2015
11. Request to use Coker Creek Elementary –Heath Wear & Tabatha Wilson Practice for Jr. High Baseball February 2 – May 30, 2015

12. Request to use Tellico Plains High School Gym – Roma Payne, Champions Forever on March 17, 2015
13. Request to use Madisonville Middle School on February 21, 2015 – Republican Party – Connie White
14. Request to use Sequoyah High School on February 28, 2015 – Janie Harrill, Lincoln Day Dinner
15. Request to use Madisonville Middle School February 23, 2015 – April 17, 2015 – Charile Lee, AAU Basketball

Executive Committee Action on the following:

16. Request to use Coker Creek Elementary, Melissa Wiseman, PTO President for Community PTO Meeting on January 29, 2015
17. Sequoyah High School Band Students, Linda Trout – Overnight Field Trip Request to TN Tech University Band Ensemble, February 12-14, 2015
18. Approval of 2014 LEA Compliance Report

Item No. 4. Ms. Sonya Lynn expressed the community's concern over the adoption of SBP 4.600 Grading Policy. Ms. Lynn made a motion, second by Mrs. Janie Harrill to rescind the motion from the January meeting. After discussion Ms. Lynn withdrew the motion and Ms. Harrill the second.

Item No. 5. Dr. Bob Lovingood presented to the board an alternative option to amend SBP 4.600 Grading Policy. Ms. Sonya Lynn made a motion, second by Mr. DeWitt Upton to amend SBP 4.600 Grading Policy as presented by Dr. Lovingood. Motion passed. EXHIBIT I

Item No. 6. Mrs. Doris Matthews, board attorney, discussed SBP 5.114 Employee Internet Postings and Social Media Policy. Mrs. Janie Harrill made a motion, second by Ms. Sonya Lynn to table SBP 5.114 to the Policy Committee that would be formed later in the meeting. Motion passed.

Item No. 7. Ms. Jo Cagle made a motion, second by Mr. Steve Rogers to approve overnight field trip requests from Tellico Plains High School and Sequoyah High School to attend the State FFA Convention in Gatlinburg, March 29 – April 1, 2015. Motion passed.

Item No. 8. Mr. Terry Harris, Transportation Director appeared before the board regarding the purchase of activity buses for Tellico Plains, Sequoyah and Sweetwater High Schools. Mr. Steve Rogers made a recommendation from the transportation committee to purchase the buses with \$90,000.00 remaining in the budget for the purchase of a special education bus that was not needed, this would be \$30,000.00 per bus for each high school and the board would no longer give each high school \$10,000.00 per school year for transportation purposes. Motion passed.

Item No. 9. The State of the School presentation was given by Mrs. Sheryl Debit, Principal at Madisonville Middle School.

Item No. 10. Mr. Jerry Snyder made a motion, second by Mr. Steve Rogers to approve the Budget Amendments for February. Motion passed. EXHIBIT II

Item No. 11. Dr. Bob Lovingood made a motion, second by Ms. Jo Cagle to approve two overnight field trip requests from Sweetwater High School to attend the State FFA Convention in Gatlinburg and the National Farm Machine Show in Louisville, Kentucky. Motion passed.

Item No. 12. Ms. Cheryl Arp and students from Madisonville Middle School presented to the board a request to seek funding and build a Fitness Trail at Madisonville Middle School. Mrs. Marsha Standridge made a motion, second by Mrs. Janie Harrill to approve the request as presented. Motion passed.

Item No. 13. Mrs. Sonia Hardin, School Health Director presented the board with a memorandum of understanding with Dr. Jeff Silbernagel for implementing appropriate vision care for students through the School Based Clinic Program. Mr. Steve Rogers made a motion, second by Mrs. Marsha Standridge to approve the memorandum of understanding. Motion passed. EXHIBIT III

Item No. 14. Mr. Dan Schlafer presented to the board the benefits of forming a policy committee. This committee would meet monthly to review current and proposed policies and recommend any changes and new policy adoption to the board. Mrs. Janie Harrill made a motion, second by Mrs. Marsha Standridge to form a policy committee. Motion passed. The board agreed the committee would consist of 3 board members, 1 elementary principal, 1 high school principal, 1 parent and possibly students if interested. Dr. Stein, Chairman, will bring the names of the committee members back to the board in March for approval.

Item No. 15. Mr. Jerry Snyder made a motion, second by Dr. Bob Lovingood to table the following policies on the February agenda to the Policy Committee: 5.611 Ethics, 5.600 Staff Rights and Responsibilities, 3.404 Private Vehicles & 4.302 Field Trips / Excursions / Competitions. Motion passed.

Item No. 16. Mr. Tim Blankenship, Director of Schools requested the board form a Five Year Plan Committee to review and present updates to the plan to the board. The following board members volunteered to be on the Five Year Plan Committee: Mr. Steve Rogers, Mr. Jerry Snyder and Dr. Bob Lovingood.

Item No. 17. Dr. Bob Lovingood made a motion, second by Mr. Steve Rogers to move the 5th grade from Vonore Elementary to Vonore Middle School beginning the 2015 – 2016 school year. A parent meeting had been held and the community was in support of the move . Motion passed.

Item No 18. Mr. Terry Harris, Transportation and Maintenance Director, reported that all bus drivers had completed their required training and all licenses are up to date, all buses have been inspected and passed except for one and it is under repair and the contractor is using a rental bus at this time.

Item No. 19. Mr. Tim Blankenship, Director of Schools reported on the following: The Office of Industrial Development will be hosting a dinner for the top ten seniors in the county with local industrial employers, the Governor has proposed a possible 4% increase in BEP money for 15-16 school year, Coker Creek Elementary, Madisonville Intermediate, Madisonville Middle and Rural Vale Elementary were recognized for meeting their AMO's each school received \$1,000, Tellico Plains Jr. High and Vonore Elementary were recognized for meeting their AMO's and Achievement Gap each school received \$2,000.

Item No. 20. Ms. Janie Harrill made a motion, second by Ms. Sonya Lynn to adjourn the meeting. Motion passed.

W. Larry Steen
Chairman

3/12/15
Date

Tim Blankenship
Secretary

3/12/15
Date

1 Second semester may pull up first semester. Students will receive one-half (1/2) credit for each
2 semester passed.
3

4 The Monroe County Board of Education recognizes the responsibility of parents/*guardians* in helping
5 their children to improve academic performance. *Therefore, prior to the issuance of a failing*
6 *semester grade, the principal or designee shall initiate meaningful communications with the student*
7 *and parent(s) / guardian(s) in order to determine the underlying causes for the failing grade. The*
8 *principal or designee shall then develop an academic plan and coordinate additional services*
9 *designed to improve the student's academic performance.*
10

11 We encourage parents/*guardians* to work with *school staff* in the process outlined above in order to
12 help their children to be successful in school. Without parental support, the school system will be
13 limited in effecting a positive change in academic performance.
14

15 Each school counselor shall provide incoming freshman with information on college core courses
16 required for lottery scholarships as well as necessary criteria (grade point average, ACT, and SAT
17 score, etc.) that must be met in order to receive a scholarship.
18

19 Seniors may apply for the Tennessee HOPE Scholarship by completing the Free Application for
20 Federal Student Aid (FAFSA). The FAFSA is available at the guidance office or on-line at
21 www.fafsa.ed.gov. The priority date for FAFSA completion is May 1.
22

23 Elementary school counselors should explain the HOPE Scholarship and its requirements to their
24 students and impress upon them the benefits of making good grades.
25

26 **LOTTERY SCHOLARSHIP DAY**

27

28 Each school year, prior to scheduling courses for the following school year, schools teaching students
29 in grades 8-11 shall conduct a lottery scholarship day for students and their parents.⁶
30

Legal References

1. TRR/MS 0520-1-3-.05(3)(b)
2. TRR/MS 0520-1-3-.06
3. TCA 49-1-302
4. TCA 49-2-203(b)(7)
5. TCA 49-4-904-907
6. Public Acts 2006, Chapter 909

**MONROE COUNTY BOARD OF EDUCATION
RECAPITULATION OF BUDGET AMENDMENTS**

February 12, 2015

BOE Amendment #0212-01	\$	11,000.00
Federal Projects-901		
To move money with in the Special Ed budget		
BOE Amendment #0212-02	\$	1,000.00
Federal Projects-901		
To move money with in the Special Ed budget		
BOE Amendment #0212-03	\$	952.62
Federal Projects-582		
To budget additional revenue received from grant		
BOE Amendment #0212-04	\$	159.00
General Purpose Schools-141		
To make adjustments to the original budget to allocate the Safe Schools Grant properly		
BOE Amendment #0212-05	\$	1,500.00
General Purpose Schools-141		
To move money from Director of Schools travel to Board travel to cover over expenses		
BOE Amendment #0212-06	\$	36,066.71
General Purpose Schools-141		
To move money with in the PreK budget to better allocate the money		
BOE Amendment #0212-07	\$	43.50
Federal Projects-801		
To move money with in the Carl Perkins budget		
BOE Amendment #0212-08	\$	10,000.00
General Purpose Schools-141		
To move money in the boards budget for legal services		

Monroe County Board of Education
Budget Amendment No: 0212-01
2014-2015
142-Federal Projects

Be it hereby resolved, that the Monroe County Board of Education, meeting in regular session this 12th day of February 2015 hereby amends as follows the General Purpose Schools

Federal Projects-142
Move money with in the Special Education IDEA 901

Decrease	71200-425-901	Gasoline	\$ 11,000.00
Increase	142-71200-725-901	Special Education Equipment	\$ 11,000.00

Approved this 12th day of February 2015.

Larry Stein, Board Chairman W. Larry Stein

Tim Blankenship, Director of Schools Tim Blankenship

Monroe County Board of Education
Budget Amendment No: 0212-02
2014-2015
142-Federal Programs

Be it hereby resolved, that the Monroe County Board of Education, meeting in regular session this 12th day of February 2015 hereby amends as follows the Federal Programs

Federal Programs-142- IDEA Special Ed 901
To move money with in the Special Ed budget to allocate correctly

Decrease	72220-161-901	Secretary	\$	1,000.00
Increase	72220-124-901	Psychological Personnel	\$	1,000.00

Approved this 12th day of February 2015.

Larry Stein, Board Chairman W. Larry Stein

Tim Blankenship, Director of Schools Tim Blankenship

Monroe County Board of Education
Budget Amendment No: 0212-03
2014-2015
142-Federal Programs

Be it hereby resolved, that the Monroe County Board of Education, meeting in regular session this 12th day of February 2015 hereby amends as follows the Federal Programs

Federal Programs-142- FTTT 582

To budget additional revenue received from the grant

Increase	47311-582	Revenue	\$	952.62
Increase	72210-499-582	Other Supplies & Materials	\$	952.62

Approved this 12th day of February 2015.

Larry Stein, Board Chairman W. Larry Stein

Tim Blankenship, Director of Schools Tim Blankenship

Monroe County Board of Education
 Budget Amendment No: 0212-04
 2014-2015
 141-General Purpose Schools

Be it hereby resolved, that the Monroe County Board of Education, meeting in regular session this 12th day of February 2015 hereby amends as follows the General Purpose Schools

General Purpose Schools-141

To make adjustments to the original budget to allocate the Safe Schools Grant properly

Increase	46590-SSA2	Revenue	\$	159.00
Increase	72130-207-SSA2	Insurance	\$	75.00
	72130-299-SSA2	Other Fringe Benefits	\$	195.00
	72130-524-SSA2	In service	\$	1,068.00
	72130-170-SSA2	SRO	\$	(1,106.00)
	72130-201-SSA2	Social Security	\$	(32.00)
	72130-204-SSA2	Retirement	\$	(34.00)
	72130-212-SSA2	Medicare	\$	(7.00)
				<hr/>
			\$	159.00

Approved this 12th day of February 2015.

Larry Stein, Board Chairman W. Larry Stein

Tim Blankenship, Director of Schools Tim Blankenship

Monroe County Board of Education
Budget Amendment No: 0212-05
2014-2015
141-General Purpose Schools

Be it hereby resolved, that the Monroe County Board of Education, meeting in regular session this 12th day of February 2015 hereby amends as follows the General Purpose Schools

General Purpose Schools-141

To move money from director of schools budget to board budget to cover over expenses in Travel

Increase	72310-355	Travel	\$	1,500.00
Decrease	72320-355	Travel	\$	1,500.00

Approved this 12th day of February 2015.

Larry Stein, Board Chairman W. Larry Stein

Tim Blankenship, Director of Schools Tim Blankenship

Decrease	73400-105	Director	\$	10,973.70
	73400-116	Teachers	\$	7,262.52
	73400-163	Ed Assistants	\$	3,958.45
	73400-189	Other Salaries	\$	1,362.82
	73400-195-PREK1	Certified Substitues	\$	833.30
	73400-195-PREK2	Certified Substitues	\$	833.30
	73400-195-PREK3	Certified Substitues	\$	833.30
	73400-201	Social Security	\$	1,376.08
	73400-204	State Retirement	\$	1,817.86
	73400-207	Insurance	\$	4,506.22
	73400-212	Employer Medicare	\$	324.84
	73400-355-PREK1	Travel	\$	875.00
	73400-355-PREK2	Travel	\$	875.00
	73400-355-PREK3	Travel	\$	875.00
	73400-524-PREK1	Inservice	\$	639.94
	73400-524-PREK2	Inservice	\$	639.94
	73400-524-PREK2	Inservice	\$	639.94
	73400-198-PREK1	Non Certified Subs	\$	150.50
	73400-198-PREK2	Non Certified Subs	\$	151.20
	73400-198-PREK3	Non Certified Subs	\$	151.20
	73400-207-PREK1	Insurance	\$	7,960.30
			\$	36,066.71

Approved this 12th day of February 2015.

Larry Stein, Board Chairman W. Larry Stein

Tim Blankenship, Director of Schools Tim Blankenship

Monroe County Board of Education
Budget Amendment No: 0212-07
2014-2015
142-Federal Projects

Be it hereby resolved, that the Monroe County Board of Education, meeting in regular session this 12th day of February 2015 hereby amends as follows the Federal Projects budget

Federal Projects-142-801

To move money from Travel to the Medicare line in Carl Perkins

Increase 142-72230-212 Medicare \$ 43.50

Decrease 142-72230-355 Travel \$ 43.50

Approved this 12th day of February 2015.

Larry Stein, Board Chairman W. Larry Stein

Tim Blankenship, Director of Schools Tim Blankenship

Monroe County Board of Education
Budget Amendment No: 0212-08
2014-2015
141-General Purpose Schools

Be it hereby resolved, that the Monroe County Board of Education, meeting in regular session this 12th day of February 2015 hereby amends as follows the General Purpose budget

General Purpose Schools-141

To move money from Legal Services BOE line item to Legal Services

Increase 72310-331 Legal Services \$ 10,000.00

Decrease 72310-331-BOE Legal Services \$ 10,000.00

Approved this 12th day of February 2015.

Larry Stein, Board Chairman W. Larry Stein

Tim Blankenship, Director of Schools Tim Blankenship

MEMORANDUM OF UNDERSTANDING

This agreement is entered into this 12th day of February, 2014 between Dr. Jeff Silvernagle and the Monroe County Department of Education (hereinafter MCDOE).

I. INTRODUCTION

This is a Memorandum of Understanding between Dr. Jeff Silvernagle and MCDOE for the purpose of establishing and maintaining effective working relationships in developing and implementing appropriate vision care through the School Based Clinic Program. In the event that any one or more provisions of this agreement are deemed null, void, or unachievable due to unforeseen events, the parties shall renegotiate or terminate the remaining provisions of this agreement within 30 days of written notice by either party.

II. Dr. Jeff Silvernagle AGREES TO:

- A. Assume billing responsibilities for his practice including but not limited to: assume responsibility for billing and collection of fees for service, denials of insurance claims, receipt and posting of fees collected and other such duties associated with billing and collections.
- B. Assume responsibility for acts of medical negligence performed by him / or his employees while functioning in the school based clinic program.
- C. Maintain and provide documentation of medical malpractice insurance and licensure applicable to Tennessee.
- D. Abide by the policies and procedures of MCDOE school-based clinics as set out below while on school grounds as noted below: additional policies and procedures may be addressed with the CCHS administrative staff and be added as an addendum if mutually agreed upon.
 - I. 3.201 Safety
 - II. 3.203 Crisis Management
 - III. 3.205 Security
 - IV. 5.4031 Illegal Use or Possession of Drugs by Employee
 - V. 5.500 Discrimination / Harassment of Employees
 - VI. 5.501 Complaints and Grievances
 - VII. 5.601 Staff Dress Code
 - VIII. 5.605 Staff Gifts and Solicitations
 - IX. 5.610 Staff – Student Relations
- E. Abide by all policies and procedures of the MCDOE relating to The Family Educational Rights and Privacy Act (FERPA), including vision services: specifically requiring parental permission prior to seeing any student of any age for services; and obtaining a release of information to share information between the school and Dr. Silvernagle.

III. MCDOE AGREES TO:

- A. Provide a space for Dr. Silvernagle to provide vision exams to the students in the school setting. Space will vary depending upon availability in the school.
- B. Provide a liaison to work with Dr. Silvernagle.
- C. Provide access to students during instructional time according to mutually developed procedures with parental permission.
- D. Share information with the parents of students in need of vision screenings about Dr. Silvernagle offering services in the school setting.

The signatures below represent agreement of the parties with the understanding outlined in this document.

<u>Tim Blampson</u>	<u>11-17-2014</u>	<u>Jeff Silvernagle</u>	<u>2-25-15</u>
Monroe County Director of Schools	Date	Dr. Jeff Silvernagle	Date
<u>Donna Gaudin</u>	<u>2/12/15</u>	_____	_____
School Health Supervisor - Liaison to CCHS	Date		Date
<u>W. Larry Stei</u>	<u>2/12/15</u>	_____	_____
MCBOE Chairman of the Board	Date		Date